



THE CLASSICAL ACADEMY

BOARD OF DIRECTORS MEETING

(OPEN TO THE PUBLIC)

MONDAY, OCTOBER 7, 2019, 6:00-7:45 P.M.

NORTH CAMPUS — SECONDARY LIBRARY CONFERENCE ROOM (TITAN ROOMS A AND B, 1ST FLOOR)

The Classical Academy exists to assist parents in their mission to develop exemplary citizens, equipped with analytical thinking skills, virtuous character, and a passion for learning, all built upon a solid foundation of knowledge.

MINUTES

	Allotted/Start Time
I. Call to Order (6:00 pm)	1 min (6:00) (6:00)
• The Chair (Mr. Moulton) called the meeting to order at 6:00 pm	
II. Pledge of Allegiance/Mission/Roll Call	2 min (6:01) (6:01)
• Roll call: (Dr. Andre; Here // Mr. Bennett; Absent // Mrs. Goin; Here // Mr. Hannan; Here // Ms. Littleton; Here // Mr. Moulton; Here // Mr. Rudder; Absent) A quorum was present.	
III. Approval of Agenda	2 min (6:03) (6:02)
• Motion: Mrs. Goin moved to approve the agenda and was seconded	
• Discussion: None	
• <u>Vote: By a roll call vote of 5-0 the Board approved the motion. (Dr. Andre; Yea // Mrs. Goin; Yea // Mr. Hannan; Yea // Ms. Littleton; Yea // Mr. Moulton; Yea)</u>	
IV. Celebrate TCA (East Elementary Titan Leaders)	5 min (6:05) (6:03)
Action: (Harris)	
Motion: (Info)	
Rationale: to highlight accomplishments of TCA students, staff, and parents	
• Several East Elementary 6th Grade students shared their memories of being Titan Leaders in their schools	
• Titan Leaders also play a pivotal role in helping in various events at school including Field Day, Grandparents Day, Titan Buddy activities, etc.	
V. Comments from the Audience (Audience members have 5 minutes to address the Board)	5 min (6:10) (6:13)
(NOTE: Per procedural rules if more than one person is speaking on the same topic we request that one or two specific spokespersons speak on behalf of the group)	
• Mr. Kretchman (Founding Parent of TCA) expressed his gratitude and appreciation for the Board on behalf of the TCA Parents	
• Encouraged all parents to appreciate TCA staff with “little acts of kindness”	
VI. Comments from the Board of Directors	5 min (6:15) (6:16)
• Mrs. Goin: Gave a shout out to the kids in the band and all their hard work including all the volunteer work by their parents	
• Mr. Moulton: Thanked all the dad’s who have volunteered to work on the sets for the upcoming theater works in November and noted how impressive the new stage is and the hard work of our theater kids	
VII. Board Development (Constitutional Law Perspective and School Law Legal Issues; Exceptions and Waivers)	10 min (6:20) (6:18)
Action: (Miller)	
Motion: (Info)	
Rationale: to reinforce good practices of effective school Boards	
• Mr. Miller highlighted the following items from his report:	
○ Legislative issues affecting charter schools will be on the rise in this session of the legislature	
○ Charter schools have the opportunity to voice their opinions by writing to legislative leaders or appearing at the legislature to testify, or providing parents with information concerning upcoming legislative actions	
VIII. Report of the President & Cabinet Spotlights	10 min (6:30) (6:35)

Action: (Sojourner)

Motion: (Info)

Rationale: to highlight cabinet activities (Pres., Ops, Academics, HR, Finance)

- Dr. Sojourner highlighted the following items from his report:
 - 1700 Grandparents visited our three campuses in one day
 - Encouraged the Board to attend Grandparents day at any campus next year and experience the atmosphere
 - Encouraged the Board to attend TCA Passion Conference on Monday (First day of Fall Break)
 - Teachers teach other teachers on what passions fuel their interests (30 different classes)
 - We are almost certain that TCA will receive both of the remaining bond payments at one time
 - Projected funds receipt of \$6.41M in Feb 2020
 - Dr. Sojourner will be asking the Board at the November 11, 2019 Board meeting to vote on allocating funds to begin working on the remaining bond money projects (Projects the Board has already approved)

IX. Consent Agenda

3 min (6:40) (6:44)

Board Directed items to be removed from Consent Agenda:

Motion: (Vote) to file the Consent Agenda

- A. Finance (VanGambleare)
 - 1. August Financials
- B. SAC Minutes
 - 1. CSP-CP; September 10, 2019
 - 2. Central Elementary, September 16, 2019
 - 3. North Elementary, September 17, 2019
 - 4. East Elementary, September 24, 2019
 - 5. High School, October 1, 2019

- **Motion: Mrs. Goin moved to file the Consent Agenda and was seconded**
- Discussion: None
- **Vote: By a roll call vote of 5-0 the Board approved the motion. (Dr. Andre; Yea // Mrs. Goin; Yea // Mr. Hannan; Yea // Ms. Littleton; Yea // Mr. Moulton; Yea)**

X. Minutes: Sept 9, 2019

2 min (6:43) (6:45)

Action: (Swanson)

Motion: (Vote) to approve the Sept 9, 2019 minutes

Rationale: to provide a record of the Board meeting for files

- **Motion: Mr. Hannan moved to approve the September 9, 2019 minutes and was seconded**
- Discussion: None
- **Vote: By a roll call vote of 5-0 the Board approved the motion. (Dr. Andre; Yea // Mrs. Goin; Yea // Mr. Hannan; Yea // Ms. Littleton; Yea // Mr. Moulton; Yea)**

XI. Discussion Agenda Items

A. Items removed from Consent Agenda

B. Cabinet Level Reports

1. ASD20 Monitoring Report

10 min (6:45) (6:46)

Action: (Sojourner)

Motion: (Info)

Rationale: to provide the TCA Board with an overview of the ASD20 Monitoring Report

- Dr. Sojourner explained to the Board that we provide ASD20 with a report that covers TCA's view on how well we are doing with respect to Governance, Finance, Operations, and Student Academic Performance
- Rather than repeat what the ASD20 Board has already read, Dr. Sojourner presents a theme that encapsulates the important work being done at TCA each year
 - This year's theme is our Core Values Document and the influence it plays in all of our decision making
- The original date of our presentation was scheduled for October 17 but we were able to move it to November 7 since Dr. Sojourner could not make the original date

2. Annual Operations Report; Safety and Security Program Assessment

15 min (6:55) (6:55)

Action: (Tubb)

Motion: (Info)

Rationale: to provide the Board with an annual overview and assessment of the state of Operations at TCA

- Mr. Tubb highlighted the following items from his report:
 - Organizational Structure
 - We are changing the current Safety/Security Manager position to Safety Officer/Risk Manager
 - Security Officers
 - Two of our security officers are going on long-term medical leave; D20 is interviewing applicants for replacements

- Last June, the FBI conducted active shooter training at TCA for local law enforcement officials. They have requested to use our facilities again next summer and will be providing our staff active shooter training in January
- We received nearly \$300,000 from the state for school safety and security; the money went towards four projects across all of our campuses
 - Added more cameras with updated capabilities
 - Increased IT network data capacity to be able to monitor all camera feeds
 - Replaced a number of glass doors at the East Campus with steel doors
 - Installed intrusion-resistant glass film
- Parent Survey question “My child feels safe at school” indicated that most parent concerns are centered around the emotional and mental health of their children
- Safe2Tell reporting continues to increase
- Triennial external safety/security audit was conducted in August by the Dept of Homeland Security (through the Colorado School Safety Resource Center); inspector was highly impressed with our facilities and our safety and security measures

C. Board Level Reports

1. **Grant of Authority (GOA) Policy** 5 min (7:10) (7:23)
 Action: (Moulton)
 Motion: (Vote) to approve changes to the GOA Policy
 Rational: to update the GOA Matrix
 - **Motion: The Governance Committee moved to approve the changes to the GOA**
 - Discussion: None
 - **Vote: By a roll call vote of 5-0 the Board approved the motion. (Dr. Andre; Yea // Mrs. Goin; Yea // Mr. Hannan; Yea // Ms. Littleton; Yea // Mr. Moulton; Yea)**
2. **Site Based Management Policy** 5 min (7:15) (7:25)
 Action: (Moulton)
 Motion: (Vote) to approve changes to the Site Based Management Policy
 Rationale: to review and approve changes to the Site Based Management Policy
 - **Motion: The Governance Committee moved to approve the changes to the Site Based Management Policy**
 - Discussion: None
 - **Vote: By a roll call vote of 5-0 the Board approved the motion. (Dr. Andre; Yea // Mrs. Goin; Yea // Mr. Hannan; Yea // Ms. Littleton; Yea // Mr. Moulton; Yea)**
3. **Election Planning** 10 min (7:20) (7:29)
 Action: (Moulton)
 Motion: (Discussion)
 Rationale: to get an update on the election planning progress
 - Mr. Moulton asked the Board to send him potential names of candidates to be appointed to the Board as well as names of potential candidates to run for the Board election
 - Mrs. Goin will be running for the Board again while Mr. Bennett will likely not be running for the Board
 - Ms. Littleton will be leaving the Board as the Board Appointed member of the Board

D. Board Communication 5 min (7:30) (7:30)

- Action: (Secretary)
 Rationale: to develop and approve of communication update to community
- Celebrate TCA
 - ASD20 Monitoring Report
 - Safety and Security Report

E. Future Board Agenda Items 5 min (7:35) (7:32)

1. **Quarterly Financial Summary, Info, Nov, VanGampleare**
2. **Internal Financial Control Report, Info, Nov, VanGampleare**
3. **Quarterly FAC Report/Audit Review, Info, Nov, VanGampleare**
4. **Budget Projection Report (5 Years), Info, Nov, VanGampleare**
5. **Annual Year Financial Review (Previous FY), Info, Nov, VanGampleare**
6. **State Assessment/Student Achievement Comparative Analysis Report, Info, Nov, Jolly**
7. **Accreditation Status, Info, Nov, Jolly**
8. **President Bi-Annual Board Feedback, Executive Session, Nov, Moulton**

F. Comments from the Board of Directors 5 min (7:40) (7:33)

- There were no comments from the Board

XII. Adjournment (Approx. 7:45 p.m.) (7:45) (7:34)

- **Motion: Ms. Littleton moved to adjourn the meeting and was seconded**
- Discussion: None

- Vote: By a roll call vote of 5-0 the Board approved the motion. (Dr. Andre; Yea // Mrs. Goin; Yea // Mr. Hannan; Yea // Ms. Littleton; Yea // Mr. Moulton; Yea)

Rich Bennett
TCA Board Secretary